



NINETEEN TRIBAL NATIONS WORKFORCE INVESTMENT BOARD
Workforce Investment Act

July 18, 2011

To: NTN Directors
NTNWIB
NTN MIS Task Force
NTNWIB Executive Staff Assistant
NTNWIB Performance Consultant

From: Patrick H. Andrews 
NTNWIB Chairperson

Subject: Nineteen Tribal Nations Workforce Investment Board Policy
NTN_POL_003 – Veterans' Priority of Service

The Veterans' Priority of Service policy was approved February 25, 2010 and distributed April 2, 2010.

This is a **re-issuance** of the Veterans' Priority of Service policy with NTNWIB policy number of NTN_POL_003.



NINETEEN TRIBAL NATIONS WORKFORCE INVESTMENT BOARD (NTNWIB) Veterans Priority of Service Policy and Procedures

Background: On November 7, 2002, President Bush signed the Jobs for Veterans Act (JVA) which created a priority of service requirement for covered persons in qualified U.S. Department of Labor (DOL) job training programs. On December 22, 2006, President Bush signed the Veterans' Benefits Health Care and Information Technology Act of 2006, which required DOL to implement priority of service via regulation. This regulation became effective on January 19, 2009 via Final Rule (Part VIII, 20 DFR Part 1010) released in the Federal Register on December 19, 2008.

Local Workforce Investment Areas (L.W.I.A.'s) must develop and implement a Veterans' Priority of Service policy to ensure that covered entrants are made aware of and afforded priority of service at the point of entry or who access virtual service delivery programs or websites.

Definitions:

- Covered Entrant: A veteran or an eligible spouse who is at the point of entry to the workforce system or a qualified job training program (i.e., at the initial point of contact, prior to receipt of services; e.g, an applicant, not a participant)
- Covered Person: A veteran or eligible spouse of a veteran, as defined in section 2(1) of the Jobs for Veterans Act [38 U.S.C. 4215(a)]
- Veteran: A person who served in the active military, naval, or air service, and who was discharged or released there from under conditions other than dishonorable. Active service includes full time duty in the National Guard or a Reserve component, other than full time duty for training purposes.
- Eligible Spouse: The spouse of any one of the following individuals:
 1. Any veteran who died of a service-connected disability
 2. Any member of the armed forces on active duty who, at the time of application for the priority, is listed in one or more of the following categories and has been so listed for a total of more than 90 days.
 - a. Missing in action
 - b. Captured in the line of duty by a hostile force, or
 - c. Forcibly detained or interned in the line of duty by a foreign government or power.
 3. Any veteran who has a total disability resulting from a service-connected disability, as evaluated by the Department of Veterans Affairs, or
 4. Any veteran who died while a disability was in existence.
- Point of Entry: The point at which a customer first comes into contact with a DOL funded employment and training program.

NTN_POL_003



Priority of Service

Priority of service means that a veteran or eligible spouse (covered person) shall be given priority over non-covered persons for the receipt of employment, training and placement services. Providing priority of service to veterans or eligible spouses means the right to take precedence over non-covered persons in obtaining services.

Procedures

Veterans priority must be applied consistent with programmatic eligibility standards.

Upon entry into the office, staff will ask all customers if they are a veteran or eligible spouse of a veteran (covered person). For those who answer yes, staff will give the customer a yellow screening form to complete. The customer will indicate on this form the type of service they are requesting. After completion, the customer will place the screening form in a designated collection point.

The customer will then take precedence over non-covered persons in obtaining services.

All forms and documents will be kept in a yellow folder which will identify the customer as a veteran or eligible spouse of a veteran when returning for subsequent services.

NTN_POL_003



Veterans' Screening Form

I am a veteran requesting WIA services. []

I am an eligible spouse of a veteran requesting WIA services. []

I am requesting the following service(s):

[] Job search assistance

[] Training

[] Education

Please print your name: _____

Please sign your name: _____

Place this completed form in the designated collection point for Veterans service request.

NTN_POL_003